

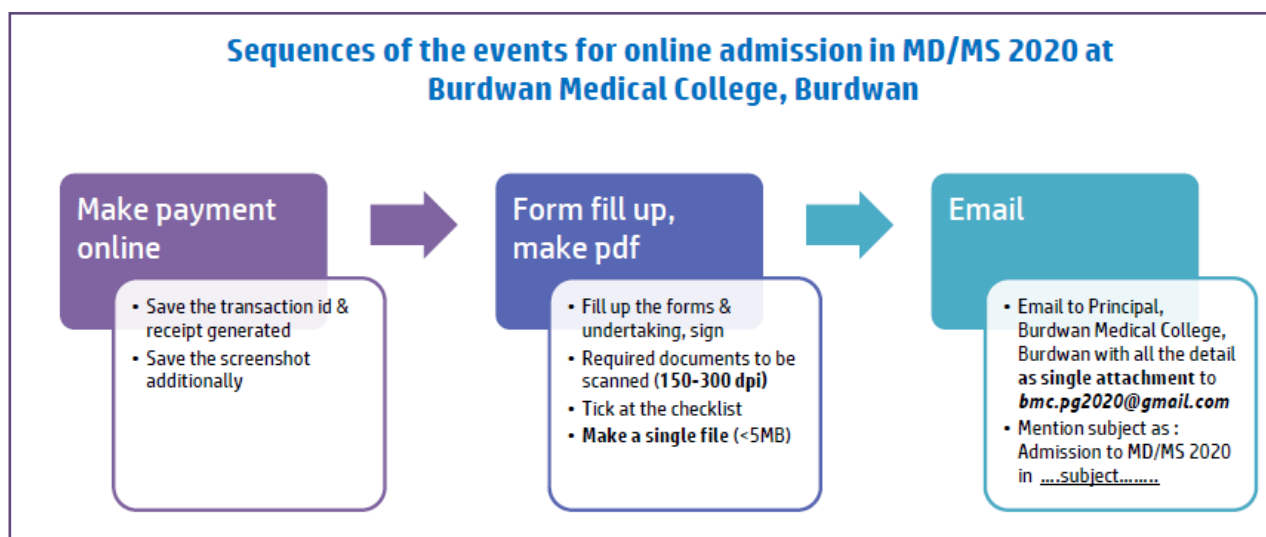
ADMISSION NOTIFICATION

All-India MD-MS Admissions 2020

Notice regarding online admissions to MD/MS courses in Burdwan Medical College, Burdwan, in 2020-21 academic session

Website: www.burmed.org

In accordance with the decision of Government of India, Ministry of Health & Family Welfare, Medical Counselling Committee (vide Ref. U-12021/44/2019/14-MEC dated 08.04.2020), Burdwan Medical College, Burdwan, will resume the admission process for all-India quota candidates who have been allotted seats in the institute from 16.04.2020. **Concerned candidates are advised to respect lockdown restrictions prevailing in West Bengal and elsewhere and participate in the admission process in e-mail mode till such time as travel restrictions are withdrawn.**



For this, **fees** are to be **paid electronically (online)** and **documents** (some of them will have to be downloaded and prepared as stated below) **submitted by email (*bmc.pg2020@gmail.com*)** in pdf format. Please go through these instructions carefully before submission. Payment must be made from any Bank located in India. We are sorry to inform that online payment from any foreign bank will not be accepted.

Please be informed that **admission in e-mail mode will be treated as provisional** and this will remain provisional till all documents have been **physically verified by the college office.**

In the event that electronically submitted documents are subsequently found to fabricated / manipulated / not tallying with physical documents produced for verification, your admission can be cancelled by college authority and the case referred to Government of India Medical Counselling Committee for appropriate punitive action.

- All admission related document submission and queries are to be addressed to: bmc.pg2020@gmail.com

Communicate from an E-mail ID which is readily accessible to you so that we can send confirmation of admission easily.

While communicating you **MUST specify**

- Your name, NEET-PG Roll No & All-India rank
- College & Subject allotted
- Whether All-India Quota and State Quota candidate
- Active mobile number and E-mail ID

For urgent communication you can contact : (between 9:00 AM to 4:00 PM)

- Mr. Shibtanu Pan, **Dealing Assistant-Students' Section:** 9635 727 367
- Dr. Raston Mondal, **Nodal Officer, Admissions** on Mobile: 9474 746 611
- Dr. Tapas Kumar Ghosh, **Dean of Student Affairs** on Mobile: 9434 252 698

Please note that it may not be possible to resolve all issues over phone.

Payment of fees:

For the convenience of the candidates, fees will be collected online. The candidates will have to **pay the whole amount of fees** as a **single online transaction** (NEFT/ IMPS/ by UPI App/ or any other similar way) to the following Bank Account:

- **Name of the account holder/ beneficiary** : BURDWAN MEDICAL COLLEGE & HOSPITAL
- **Bank** : United Bank of India
- **Branch** : Burdwan Medical College branch
- **IFSC** : UTBIOBMCF39 (*Fifth digit is 'zero'*)
- **Account No** : 1418 0101 25 666

Fees payable are **Rs. 18,050/- (Rupees eighteen thousand and fifty)** only for all categories of candidates. Out of this, the **Admission Fee of Rs. 2,000/- (Rupees Two thousand) is non-refundable.**

Fees are to be deposited online, please save the screenshot till you receive any receipt/ email confirmation. You are supposed to receive an **email confirmation** of your deposit from the Institute (Accounts Officer/ other officials) between **three-five working days**. If you do not get email confirmation, you may email us **after five working days** with the detail of transaction, the screenshot of transaction, the transaction receipt from your bank.

Seat surrender: If a candidate gets upgraded in the 2nd round and leaves the college or if a candidate surrenders his/her seat while the admission process is still ongoing, the refund amount will be credited, at the end of the all-India admission process, through the same channel through which fee has been paid. As an added precaution, the candidates are requested to provide the detail of the bank account

where refund may be made electronically in the fee payment declaration form. (This account should be ideally the same from where the candidate has made the payment of fees)

Submission of documents online:

After submission of fees, please arrange all the documents for online submission as per the checklist provided (checklist to be downloaded).

- **Scanning: Scanning resolution** should be kept between **150-300 dpi and scanned as pdf**.
- **Making the pdf: All the documents MUST BE submitted as single attachment**. Final **size of the pdf file should not exceed 5 MB**.
Please fill the checklist at the end, sign it and scan. This must be put on the top of your attachment file.
You are also supposed to fill up a **“Self hand written undertaking of the candidate for AIQ/SQ /MQ /NRI quota admission PG Medical Dental 2020”** which should be **signed, scanned** and attached.
- **Arranging the documents:** Please **arrange** all documents in **order of the checklist** and scan them in pdf format (jpg or other formats will not be accepted).
- **Name the pdf file** with your name and NEET roll number (e.g. if your name is Neha Sharma and your All India roll number is 2011000011, name of your pdf file may be NehaSharma_2011000011.pdf)
- Make sure that your pdf is not corrupted and opens readily with Adobe Acrobat. Scanned documents which are not properly readable will be REJECTED and your application will not be processed.
- **Subject of email:** Please write **“Admission for MD/MS 2020 in(subject)”**
- **Email** your admission request addressed to **Principal, Burdwan Medical College, Burdwan and attach the pdf file** containing **all the relevant scanned documents (duly signed)** in a **SINGLE FILE**.
- The email **MUST BE** sent to bmc.pg2020@gmail.com

DO NOT make individual pdf files for individual documents and **DO NOT submit documents in instalments**. Your application **WILL NOT** be processed till you have CONFIRMED that you are submitting all required documents as 1 single attachment.

The following documents are to be submitted for online admission:

1. **Checklist** of documents for **online admission** duly filled-in and signed (Checklist to be downloaded from college website). Documents submitted must tally with this checklist.
2. **College Admission Form** duly filled in and signed (Template to be downloaded from college website)
3. NEET-PG Admit card (issued by NBE)
4. NEET-PG Rank letter (issued by NBE)
5. MBBS degree certificate or provisional MBBS degree certificate
6. Marksheet 3rd Professional Part 2 MBBS examination
7. Marksheet 3rd Professional Part 1 MBBS examination

8. Marksheet 2nd Professional MBBS examination
9. Marksheet 1st Professional MBBS examination
10. Internship Completion Certificate (Internship must have been completed by 31.03.2020)
11. Permanent or Provisional Registration certificate issued by Medical Council of India or a state Medical Council
12. Date of birth proof (Birth Certificate or Secondary or Higher Secondary examination admit card / marksheet issued by a recognized Board or Council stating date of birth)
13. Photo ID proof (Passport / Voter ID card / AADHAR Card / PAN card / Driving licence)
14. If applicable: Caste certificate as proof of SC / ST status
15. If applicable: OBC Certificate (sub-caste must tally with central list and in the format mentioned in the certificate)
16. If applicable: Disability Certificate (issued by one of the recognized disabilities certifying centres as notified by MCC)
17. **Self hand written undertaking** of the candidate for AIQ/SQ /MQ /NRI quota admission PG Medical Dental 2020 **(as per the proforma provided by Govt. of WB)**
18. **Declaration regarding Fee payment** filled in and signed by candidate
19. **Proof of online fee payment**

Note that the undertaking to be provided by the candidate (mentioned by the Govt of India) is incorporated in the Application Form for admission.

The college will make all efforts to accommodate candidates in genuine difficulty. However, **requests to admit in the absence of essential documents WILL NOT be entertained**. Similarly, admission under the Reserved Category or Physically Challenged Category in the absence of valid documents WILL NOT be done even if the candidates allotment status is showing Reserved category or Physically challenged category. No such requests will be entertained.

Requests to admit without fee payment WILL NOT be entertained.

Physical verification:

Online admission will remain provisional till submitted documents are physically verified.

Candidate will have to attend physical verification process after the lockdown is over and notified by the College/ Higher authority with all the above mentioned documents. Additionally they MUST submit the following during physical verification:

1. Premature discontinuation bond on non-judicial stamp paper (not less than Rs. 10/-), duly filled in, signed and notarized.
2. Government service bond on non-judicial stamp paper (not less than Rs. 10/-), duly filled in, signed and notarized.

Before joining duty, candidates **MUST produce** all documents **in original** for physical verification in the college office.

As is the norm, **the following documents will be retained by the college in ORIGINAL till release from bond posting:**

1. *Medical Registration certificate*
2. *Internship Completion Certificate*
3. *MBBS Degree Certificate*
4. *Third Professional Part 2 examination marksheet*

The important documents/ templates

The templates are to be used for Online admission process which should be duly filled in, signed, scanned and emailed.

- I. **Checklist** of documents for **online admission**
- II. **College Admission Form** (with undertaking) of Burdwan Medical College
- III. **Self hand written undertaking** of the candidate for AIQ/SQ /MQ /NRI quota admission PG Medical Dental 2020
- IV. **Declaration** regarding **fee payment**
- V. Template (proforma) of Premature discontinuation bond
- VI. Template (proforma) of Government service bond

Please check under **ADMISSIONS → go to Admission Notification**

Or click here: https://www.burmed.org/admission_notification.php