



Office of the Dean of Students Affairs

Burdwan Medical College
Burdwan -713 104 West Bengal
Website: burmed.org

Date of notification: 14th July 2020

Notice regarding admissions to MD/MS courses in Burdwan Medical College, Burdwan, in 2020-21 academic session (Round Two) during 14-17th July, 2020

In accordance with the notification of the **Director of Medical Education**, Department of Health & Family Welfare, Government of West Bengal, Swasthya Bhawan, Kolkata vide notification no. HFW-23099/66/2020/M/917 dated 13.07.2020, the second round of PG admission (MD-MS-Diploma 2020) in **West Bengal State quota, private management quota & NRI quota** will be held on **14-17th July, 2020**. This will include **both upgraded and fresh candidates**.

The list of eligible candidates on the seats of Burdwan Medical College is available at www.wbmcc.nic.in Physical reporting by the candidates will be necessary for all the candidates during the office hours at the office of the Dean/ Students section, Burdwan Medical College for the admission procedure.

Fees will be collected by both online (NEFT/ IMPS/ UPI or other online transactions from Indian Banks) and offline (cash/ DD) mode.

All required forms are to be filled up and deposited during Physical verification including the copies of the bonds.

Physical verification/ Offline admission:

1. Candidates will have to practice **social/ personal distancing** and **wear mask** while attending the Offline admission at Burdwan Medical College in view of the COVID 19 situation.
2. Permission of entry in the Students Section/ Administrative building may be restricted, subject to health condition of the candidate/ accompanying person.
3. All the **original documents** and **4 copy colour passport photo MUST BE BROUGHT** during offline admission. **Bond if not available in the stamp paper**, may be accepted later by due date as mentioned by the administration. **Some original documents will be retained by the College. In case the candidate is unable to provide the bond, a self hand written undertaking will be accepted provisionally till submission of the bond (see below).**

Timing:

- **Reporting time: 14-16th July, 2020 only at Office hours, 17th July, 2020 till 12.30pm.**
- **Admission time: 14-17th July, 2020 only at Office hours, server time.**

** Please note, the **server time** offered to us is 9.00 am to 4.00 pm only during 14-17th July, 2020. Uploading to server (admission) is possible in the server time only. We therefore request all candidates to **finish submission by 12.30 pm** on 17th July, 2020 to provide us time for

verification of documents, verification of payment from the Bank and uploading the document to server.

Other important information:

1. In the event that submitted documents are subsequently found to fabricated / manipulated / false, your admission can be cancelled by college authority and the case referred to Government of India Medical Counselling Committee for appropriate punitive action.
2. Note that the undertaking to be provided by the candidate (mentioned by the Govt of India) is incorporated in the Application Form for admission.
3. Requests to admit in the absence of essential documents WILL NOT be entertained. Similarly, admission under the Reserved Category or Physically Challenged Category in the absence of valid documents WILL NOT be done even if the candidates allotment status is showing Reserved category or Physically challenged category. No such requests will be entertained.
4. Requests to admit without fee payment WILL NOT be entertained.
5. As is the norm, the following documents will be retained by the college in ORIGINAL till release from bond posting:
 - a) *Medical Registration certificate*
 - b) *Internship Completion Certificate*
 - c) *MBBS Degree Certificate*
 - d) *Third Professional Part 2 examination marksheet*

Communication with Burdwan Medical College:

In case of emergency, you may contact us on email or phone. All queries are to be addressed to: bmc.pg2020@gmail.com . Communicate from an E-mail ID which is readily accessible to you so that we can send confirmation of admission easily.

While communicating you MUST specify

- Your name, NEET-PG Roll No & WB PG rank
- College & Subject allotted
- Whether Open or In service candidate
- Active mobile number and E-mail ID

For urgent communication you can contact : (between 9:00 AM to 4:00 PM)

- Mr. Shibtanu Pan, **Dealing Assistant-Students' Section:** 9635 727 367
- Dr. Raston Mondal, **Nodal Officer, Admissions** on Mobile: 9474 746 611
- Dr. Tapas Kumar Ghosh, **Dean of Student Affairs** on Mobile: 9434 252 698

Please note that it may not be possible to resolve all issues over phone.

Payment of fees: Fees will be collected by both online (NEFT/ IMPS/ UPI or other online transactions from Indian Banks) and offline (cash/ DD) mode.

A. Online payment: (keep the online payment document e.g. screen shot/ payment slip):

The candidates will have to **pay the whole amount of fees** as a **single online transaction** (NEFT/ IMPS/ by UPI App/ or any other similar way) to the following Bank Account:

- Name of the account holder/ beneficiary : BURDWAN MEDICAL COLLEGE & HOSPITAL
- Bank : United Bank of India
- Branch : Burdwan Medical College branch
- IFSC : UTBIOBMCF39 (*Fifth digit is 'zero'*)
- ACCOUNT NO: : 1418 0101 25 666

Fees payable are **Rs. 18,050/- (Rupees eighteen thousand and fifty)** only for all categories of candidates. Out of this, the **Admission Fee of Rs. 2,000/- (Rupees Two thousand) is non-refundable.**

Please preserve a payment document e.g. screenshot of payment or payment slip. This will be the document number 4 of the checklist. We are sorry to inform that online payment from any foreign bank will not be accepted.

B. Offline payment: DD & Cash. Cheques are NOT ACCEPTED.

Demand Draft: Demand drafts, in favour of “BURDWAN MEDICAL COLLEGE & HOSPITAL”, payable at “Burdwan” will be accepted.

Cash payment: Though we accept cash payment, such payment is strongly discouraged during this COVID situation due to hygiene and health issues.

Submission of documents:

Candidates are requested to download all required forms/ formats from the website of Burdwan Medical College (www.burmed.org) and filling up of all the required forms as per your category.

Candidate will have to attend physical verification process. Candidates MUST submit the following during physical verification:

1. **Premature discontinuation bond** on non-judicial stamp paper (not less than Rs. 10/-), duly filled in, signed and notarized.
2. **Government service bond on non-judicial stamp paper** (not less than Rs. 10/-), duly filled in, signed and notarized.
3. **4 copy coloured passport photo**

*** Considering the COVID situation, if any candidate can not submit the bonds in the non-judicial stamp paper during this phase of admission, the “Self hand written undertaking of the candidate for AIQ/SQ

/MQ /NRI quota admission PG Medical Dental 2020” is to be submitted. (as per the proforma provided by Govt. of WB). Candidate will have to submit the bond in due time when the Courts are open.

** Before joining duty, candidates **MUST produce** all documents **in original** for physical verification in the college office.

Filling up the Checklist: Download the check list (Word/pdf) and fill it. Please fill the checklist at the end and sign it. This must be put on the top of your attachment file.

The following documents (filled in) are to be submitted for admission:

1. This checklist (Part 1 & 2)
2. College Admission Form duly filled in and signed.
3. Declaration regarding fee payment filled in and signed by candidate
4. Proof of online fee payment (admission fees)
5. Allotment letter generated from the www.wbmcc.nic.in
6. NEET-PG Admit card (issued by NBE).
7. NEET-PG Rank letter (issued by NBE).
8. Date of birth proof (Birth Certificate/ Class X admit card / Class X certificate)
9. Any 2 Photo ID proof (Passport / Voter ID card / AADHAR Card) of candidate.
10. MBBS degree certificate or provisional MBBS degree certificate.
11. Marksheet 3rd Professional Part 2 MBBS examination.
12. Permanent or Provisional Registration certificate issued by Medical Council of India or a state Medical Council.
13. Internship Completion Certificate (Internship must have been completed by 31.03.2020).
14. Appropriate Caste or EWS certificate as proof of SC / ST status.
15. Appropriate Non creamy layer certificate for OBC/OBCA/OBCB as applicable (sub-caste must tally with central list and in the format mentioned in the certificate).
16. Disability Certificate (PwD certificate from the IPGMER Kolkata, as applicable).
17. Proof of previous degree/diploma
18. Proof of **indemnity bond** formally completed [as applicable]
19. Acknowledgement receipt generated from the www.wbmcc.nic.in
20. Proof of payment of counseling fee in www.wbmcc.nic.in.
21. Self declaration/ Undertaking as per Medical Counseling Committee Gol notice 12021/44/2019/15-MEC dated 09.04.2020 published in the www.mcc.nic.in
22. Verification slip generated from the www.wbmcc.nic.in after successful verification
23. Online seat surrender receipt (All India Quota/ other admission as applicable)
24. Self hand written undertaking of the candidate for AIQ/SQ /MQ /NRI quota admission PG Medical Dental 2020 (as per the proforma provided by Govt. of WB).
25. Scanned passport photo (for online admission)/ 4 copy passport photo (Physical verification/ offline admission)

For Open candidates for State Quota seats:

26. Relevant Domicile certificate (NOT for service candidates of WBHS/WBPHAS/WBMES)
27. Any 2 Photo ID proof (Passport / Voter ID card / AADHAR Card) of either parents [for candidates who did MBBS outside WB].

For In service Candidates (WBHS/WBPHAS/WBMES/WBDS/WBDES) for State Quota seats:

26. Proof of TR related formalities completed within due date [as applicable]
27. Self declaration / undertaking as per notice published on 18.03.2020 in www.wbmcc.nic.in website HFW-23099/24/M/547 that he/she fulfills all the conditions/eligibility for Trainee Reserve with/without marks incentive
28. Certificate from Institute In Charge or Custodian of service book regarding service duration and marks incentive eligibility as per Department notification/s dated 26.02.2020
29. Posting orders and joining report from beginning till recent to claim in service category

Open Candidates (Other service) for State Quota seats: Such candidates are required to follow all the steps like the Open candidates. In addition, they have to submit the following

- 26a. ID card of present employment
- 27a. No objection certificate from present employer and Certificate from present employer stating 3 years of regular service in the State of W.B. along with mention of present place of posting. Such letter must also clearly indicate whether the candidate would like to avail stipend from the admitted Institute or would avail salary from his/her present employer during the PG training period.

Relevant domicile certificates must be included in the application like the open candidates.

**** The following documents (Indemnity bonds) will be provided during PHYSICAL VERIFICATION OF DOCUMENTS in addition to the above documents in original:**

- I. Premature discontinuation bond (as per the Template proforma)
- II. Government service bond (as per the Template proforma)
- III. 4 copy passport photo (Physical verification/ offline admission)

Fill up the Mandatory Online Admission form 2020 (Mandatory Information Form)

Click on the link provided. Open the online form, fill it and submit it. There is no need to ask any permission for it. Register with your email id if asked for. You will require to keep the online payment detail handy. **You can fill this form only ONCE.** Please click below (Or copy paste in your browser):

<https://docs.google.com/forms/d/1-ABsWmHsUUBp5A1Oxe8CLyX80zEkb1szeKCApVQT9rA/edit>

The important documents/ templates

The templates are to be used for Online/ Offline admission process which should be duly filled in, signed, scanned and emailed.

- I. **Checklist** of documents for **online admission**
- II. **College Admission Form** (with undertaking) of Burdwan Medical College
- III. **Self hand written undertaking** of the candidate for AIQ/SQ /MQ /NRI quota admission PG Medical Dental 2020
- IV. **Declaration** regarding **fee payment**
- V. Template (proforma) of Premature discontinuation bond
- VI. Template (proforma) of Government service bond
- VII. Template for Email for the applicants

Please check under **ADMISSIONS → go to Admission Notification**

Or click here: https://www.burmed.org/admission_notification.php

By Order
Dean of the Students Affairs
Burdwan Medical College