



**Office of the Dean of Students Affairs**

**Burdwan Medical College**

**Burdwan -713 104 West Bengal**

**Website: burmed.org**

## **ADMISSION NOTIFICATION (NEET-UG in the 15% All India Seats- Round One)- 2020**

**Date of notification: 5<sup>th</sup> November, 2020**

As per notification by the [www.mcc.nic.in](http://www.mcc.nic.in), physical reporting, admission & verification of documents of the candidates who opted for their MBBS seats in Burdwan Medical College (in the 15% All India quota seats – Round One) for the academic session of 2020-21 (NEET UG round 1) will be started at Burdwan Medical College, Burdwan from **06.11.2020 to 12.11.2020** during the office hours.

Physical reporting during the stipulated period is essential step for all candidates taking admission to this Institution in the academic year if they are willing to join MBBS course in the Institution.

All the candidates are instructed to follow the COVID19 protocol of the state of West Bengal and the country. Wearing mask is mandatory in the campus. Candidates are instructed to maintain social distancing in the campus as far as possible.

### **Important information regarding PHYSICAL REPORTING & admission (Round One- NEET UG All India seats:**

***Date of reporting & admission : 06.11.2020 to 12.11.2020***

***Reporting time : 10.30 am to 3.00 pm (for 6.11.2020-11.11.2020)  
: 10.30 am – 12.30 pm (for 12.11.2020)***

***Admission time (server time) : As per MCC server time (all days)***

***Venue (place of reporting) : New Academic cum Administrative Building  
(LT 4/5 or Students section)***

**By Order**

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### Summary of the Admission process:

Procedures to be followed during Physical reporting by the candidate at Burdwan Medical College are summarized below:

1. Physical reporting by the candidate at the Burdwan Medical College will be required during the specified hours on the scheduled dates (visit the New Administrative Building)
2. The **admission form** (verification form) must be filled up by all the candidate and submitted at the time of admission. The form may be downloaded from the website of Burdwan Medical College, printed and filled up for attending the admission.
3. **Fess:** Payment of fees (**Rs. 6500/- only**) may be done either by **Demand draft** (in favour of 'Principal, Burdwan Medical College, Burdwan' payable at Burdwan) or **online** by NEFT/ IMPS/ UPI or similar (screenshot/ printed copy of payment document for online payment to be enclosed). Cash payment is not encouraged this time in view of the COVID 19 situation.
4. **Checklist:** Fill up the checklist and arrange all documents as per the checklist serial.
5. **Document verification:** Candidates are supposed to **carry the documents in original** and also the **photocopy** as mentioned in the checklist.
6. **Some documents will be retained by the College.** This will include the Marksheet of Class XII and the certificate of passing class XII. **A receipt will be provided by the College authority** to the candidate mentioning the documents which are kept by the College. (Please download the blank receipt from the website, fill up and submit alongwith the admission form to get it signed by the authority)
7. **Execution of Bond** in the prescribed proforma must be filled (proforma available in the website) and submitted at the time of admission. The Bond is to be executed on a **non judicial stamp paper** (minimum of Rs. 10/- or higher) and **notarized** and must be physically submitted along with the photocopies and original certificates at the time of physical reporting.
8. **Anti-ragging affidavits** by students and parent/ guardian: Undertaking to be filled up online by the candidate and guardian, printed, signed and submitted at the college as mentioned in the websites: <https://amanmovement.org> (go to 'Fill online affidavit') or <https://www.antiragging.in/> (go to 'Download online Anti-Ragging Undertaking'). **You must have an email I'd (create an email I'd if you don't have it already) to fulfil this requirement.**
9. All the candidates are instructed to follow the COVID19 protocol of the state of West Bengal and the country. Wearing mask is mandatory in the campus. Candidates are instructed to maintain social distancing in the campus as far as possible.

### Important information for Round one All India seats:

<b>Date of reporting &amp; admission</b>	<b>: 06.11. 2020 to 12 .11.2020</b>
<b>Reporting time</b>	<b>: 10.30 am to 3.00 pm (for 6.11.2020-11.11.2020)</b> <b>: 10.30 am – 12.30 pm (for 12.11.2020)</b>
<b>Admission time (server time)</b>	<b>: As per MCC server time (all days)</b>
<b>Venue (place of reporting)</b>	<b>: New Academic cum Administrative Building</b> <b>(LT 4/5 or Students section)</b>



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### Document check list:

**Both original and photocopies must be submitted at the time of physical verification.**

**The documents** for admission to MBBS courses for admission to 15% of total seats on All-India basis required at the time of joining in Burdwan Medical College are mentioned below.

1. Check list (filled in)
2. Admission form/ Verification form
3. Allotment Letter issued by MCC
4. Admit Cards of Exam issued by NTA.
5. Result/ Rank letter issued by NTA.
6. Date of Birth Certificate (if Metric Certificate does not bear the same)
7. Class 10th Certificate
8. Class 10+2 Certificate
9. Class 10+2 Marks Sheet
10. Eight (8) Passport size photograph same as affixed on the application form.
11. Provisional allotment letter generated on-line.
12. Proof of identity (Aadhar/ PAN/ Driving Licence/ Passport)
13. For NRI/ OCI candidates appearing for Deemed Universities following documents are mandatory:
  - a. *Passport copy of sponsorer, embassy certificate*
  - b. *Sponsorship affidavit (stating that sponsorer is ready to bear the expenses for the whole duration of study)*
  - c. *Relationship Affidavit (Relation of Candidate with the sponsorer)*
14. Only if applicable,
  - a. *SC/ST Certificate issued by the competent authority/*
  - b. *OBC certificate issued by the competent authority/*
  - c. *Disability Certificate issued from a duly constituted and authorized Medical Board for 21 Benchmark Disabilities as per the Rights of Persons with Disability Act 2016 (RPWD Act, 2016)/*
  - d. *EWS Certificate as per the prescribed format*
15. Demand draft/ Proof of online payment (screenshot of payment/ online receipt of fees showing the transaction Id and date, time etc.)
16. Bond in the prescribed proforma
17. Medical certificate (Only for State quota)
18. Printout of the 'Receipt of Class XII mark-sheet & certificate'

**Candidates without original certificates/documents shall not be allowed to take admission in allotted Medical/ Dental College.**

\* **SC/ST Certificate** issued by the competent authority (in the standard format as specified in the prospectus/information bulletin) and it should be in **English or Hindi** in language. Sub caste should be clearly mentioned in the certificate. Some of the States insist for English version of Caste Certificate. **In case the certificate is in regional language the candidate should carry a Attested translated copy of the certificate in English/ Hindi.**

\* **OBC certificate** issued by the competent authority. The sub- caste should tally with the Central List of OBC. The OBC candidates should not belong to Creamy Layer to claim OBC reservation benefit. The OBC certificate must be in the standard format as mentioned in the prospectus/ Information Bulletin.

\* **Disability Certificate** issued from a duly constituted and authorized Medical Board for 21 Benchmark Disabilities as per the Rights of Persons with Disability Act 2016 (RPWD Act, 2016). (Please see clause 10.1 of the Information Bulletin of AIPMT/NEET for admission to MBBS/BDS Courses, published by Central Board of Secondary Education (NTA) for details). No other PWD certificate, issued by any other Authority/Hospital will be entertained.

\* **EWS Certificate** as per the prescribed format.



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### Payment of fees:

**Rs. 6,500/- (Rupees six thousand and five hundred)** should be deposited by **all categories** of candidates. The break-up of fees are provided below:

- Tuition fees (@Rs. 750 per month) for 6 months : Rs. 4500/-
- Caution money for Library & Laboratory : Rs. 1000/-
- Admission Fees : Rs. 1000/- (**non-refundable**)

Payment must be made from any Bank located in India. Online payment from any foreign bank will not be accepted.

- Demand draft mode:** Payment of fees should be made by demand draft (in favour of **Principal, Burdwan Medical College**, payable at **Burdwan**).
- Online mode:** The candidates will have to **pay the whole amount of fees** as a **single online transaction** (NEFT/ IMPS/ by UPI App/ or any other similar way) to the following Bank Account:
  - **Name of the account holder/ beneficiary** : **BURDWAN MEDICAL COLLEGE & HOSPITAL**
  - **Bank** : **United Bank of India**
  - **Branch** : **Burdwan Medical College branch**
  - **IFSC** : **UTBIOBMCF39 (Fifth digit is 'zero')**
  - **ACCOUNT NO:** : **1418 0101 25 666**

Please preserve a payment document e.g. screenshot of payment or payment slip. Requests to **admit without fee payment WILL NOT be entertained**.

### Bond:

Bond on non-judicial stamp paper (not less than Rs. 10/-), duly filled in, signed and notarized will be required to be submitted as per the policy of the Government of West Bengal. The proforma of the bond may be downloaded from the website

### Emergency contact:

**In case of emergency, you may contact us on email or phone.**

#### EMAIL MODE:

- All admission related document submission and queries are to be addressed to: **bmc.ug2020@gmail.com**
- **Please maintain a single thread for all communications.**

Communicate from an E-mail ID which is readily accessible to you so that we can send confirmation of admission easily.

#### While communicating you **MUST** specify

- Your name, NEET-UG Roll No & rank
- Category: Open/ SC/ST/OBC etc.
- Active mobile number and E-mail ID

#### TELEPHONIC (9.00 AM TO 4.00 PM):

**For urgent communication you can contact:** (between 9:00 AM to 4:00 PM)

- Mr. Shibtanu Pan, Dealing Assistant-Students' Section: 9635 727 367
- Mr. Dipak Nag, Students' Section : 947 460 7671
- Mr. Sourav Banerjee, Students' Section: 933 335 7244
- Dr. Raston Mondal, **Nodal Officer, Admissions** on Mobile: 9474 746 611
- Dr. Tapas Kumar Ghosh, **Dean of Student Affairs** on Mobile: 9434 252 698

**Please note that it may not be possible to resolve all issues over phone.**



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### **The important documents/ templates (for download)**

The forms and templates provided here are to be used for admission process. These should be downloaded, duly filled in, signed and must be presented during the admission/ reporting process.

- I. **Checklist** of documents for **online admission**
- II. **Admission Form** (with DECLARATION) of Burdwan Medical College
- III. Template (proforma) of Premature discontinuation **bond**
- IV. Proforma for receipt of documents

To download the PDF/ Word format of the above forms, please check under **ADMISSIONS → go to Admission Notification → MBBS**

**Or click here:** <https://www.burmed.org/notification-details.php?subject=All+India+Quota+Round+one>

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