



Government of West Bengal  
Office of the Principal: Burdwan Medical College, Burdwan  
Dist. : Purba Bardhaman, PIN- 713 104  
**Telephone: 0342-2658646 FAX : 0342-2658636 e-mail : [burdwanmedicalcollege76@gmail.com](mailto:burdwanmedicalcollege76@gmail.com)**  
**Website: [www.burmed.org](http://www.burmed.org)**

Memo No. BMC/ 311A

Dated, Burdwan, the 15/12, 2021

**ORDER**

**Recruitment for the post of DATA ENTRY OPERATOR, MULTI-TASKING STAFF for the smooth functioning of VRDL at Burdwan Medical College.**

In connection with the Memorandum No R-15012/31/2020-HR-VRDL dated 1<sup>st</sup> July, 2021, the following step by step selection procedure will be taken up after scrutiny of the applications so received by this office.

Name of the Post	Date of the Commencement of the MCQ Examination (Stage - I)	Details of the Examination	Details of the Examination (Stage-II)	Details of the Personality Test (Stage-III)
DATA ENTRY OPERATOR	<b>Date: 24/12/2021 (Friday)</b> <b>Time: 12 noon to 1.30 P.M.</b> <b>Venue: Lecture Theatre 5 &amp; 6 (Ground Floor Principal Office) Burdwan Medical College</b>	The applied candidates will have to appear for a written exam., on the basis of computer application. It will be a MCQ based exam of 100 marks. There will be 50 MCQs. Each correct response will be awarded (+2) and each incorrect response will be awarded Minus 0.5.(-0.5). The Minimum cut off to be eligible for Personality Test is 50%.	The eligible candidates will be ranked according to their performance which will be displayed along with their marks	The first 20 candidates will be called for the Personality Test. The most eligible candidate will be selected for the post. In case of tie of marks, the following criteria will be followed for determination of ranks: 1. Qualification of the candidate 2. Marks obtained in the highest qualification if both are having same qualification. 3. Age Criteria: The elder will be placed in better rank.

**NOTE: Mobile phones and other electronic gadgets are not strictly allowed in the examination hall. Please carry only ID proof and Blue Ball Pen for marking.**

(2)

Name of the Post	Date of the Commencement of the MCQ Examination (Stage - I)	Details of the Examination	Details of the Examination (Stage-II)	Details of the Personality Test (Stage-III)
MULTI TASKING STAFF	<b>Date:</b> <b>23/12/2021</b> <b>(Thursday)</b> <b>Time: 12 noon</b> <b>to 1.30 P.M.</b> <b>Venue: Lecture</b> <b>Theatre 5 &amp; 6</b> <b>(Ground Floor,</b> <b>Principal</b> <b>Office)</b> <b>Burdwan</b> <b>Medical</b> <b>College</b>	The applied candidates will have to appear for a written examination. It will be a MCQ based exam of 100 marks. There will be 50 MCQs. Each correct response will be awarded (+2) and each incorrect response will be awarded minus 0.5(-0.5). Syllabus: Life science, Physical Science, History, Geography, Bengali Grammar and G.K. based on Madhyamik Level(Class-X). The Minimum cut off to be eligible for Personality Test is 50%.	The eligible candidates will be ranked according to their performance which will be displayed along with their marks	The first 20 candidates will be called for the Personality Test. The most eligible candidate will be selected for the post. In case of tie of marks, the following criteria will be followed for determination of ranks: 1. Qualification of the candidate 2. Marks obtained in the highest qualification if both are having same qualification. 3. Age Criteria: The elder will be placed in better rank.

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*[Signature]* 15/12/21

Principal  
Burdwan Medical College  
Purba Bardhaman