

दूरभाष/Phone: 25367033, 25367035, 25367036  
ई/मेल-E-mail: [secy-mcl@nic.in](mailto:secy-mcl@nic.in)



पॉकेट-14, सेक्टर- 8, द्वरका,  
फेस- १, नई दिल्ली - 110077  
Pocket-14, Sector-8, Dwarka  
Phase -1, New Delhi - 110077

राष्ट्रीय आयुर्विज्ञान आयोग  
National Medical Commission  
Academic Cell

D 11011/22/144/AC/048625

Date: 01-11-2022

**Dr. Yookarin Khonglah,**  
Convener, NMC Regional Centre  
Additional Professor, Department of Pathology,  
North Eastern Indira Gandhi Regional Institute of Health & Medical Sciences,  
Shillong- 793018, Meghalaya  
Mobile: 9436336490  
E-mail: [khonglahy@gmail.com](mailto:khonglahy@gmail.com); [rc.shillong22@gmail.com](mailto:rc.shillong22@gmail.com)

**Subject:-Permission to conduct Revised Basic Course Workshop (rBCW) for full time teaching faculty at Burdwan Medical College, Purba, Bardhaman, West Bengal from 21<sup>st</sup>-23<sup>rd</sup> November, 2022 - Nomination of Dr. Amitav Sarma, Additional Professor, Dept. of Anatomy, NEIGRIHMS, Shillong as observer – reg**

Dear Dr. Khonglah,

I am directed to inform you that the National Medical Commission is pleased to permit Dr. Amitav Sarma, Additional Professor, Department of Anatomy, NEIGRIHMS, Shillong to attend the Revised Basic Course Workshop for full time teaching faculty from 21<sup>st</sup>-23<sup>rd</sup> November, 2022 at Burdwan Medical College, Purba, Bardhaman, West Bengal as observer on behalf of National Medical Commission.

The National Medical Commission hereby directs that the Convener, NC/RC will take necessary steps to alert the participants, faculty and all related staff of the steps to be taken to ensure that all COVID- 19 precautionary norms are fully observed by all concerned in the conduct of the rBCW.

The Observer is requested to submit report of the workshop and participant list in the respective proforma (sent earlier) TO THE NODAL/REGIONAL CENTRE CONVENER ONLY.

Terms & conditions for conduct of workshop & issue of Certificates:

1. The Convener of the Regional/Nodal Centres & Observer must ensure that the number of faculty participation in each workshop should not exceed 30. Additional names of participants will not be entered in the NMC Website.
2. It has been noted that colleges change the list of participants after approval is granted by NMC & have started including Senior Residents, Tutors & Demonstrators as participants. The rBCW is for FULL TIME TEACHING FACULTY (ASSISTANT/ ASSOCIATE/ ADDITIONAL PROFESSOR & PROFESSORS ONLY. PRESIDENT, UGMEB HAS WARNED THAT STRICT ACTION WOULD BE IMPOSED ON THE DEFAULTING COLLEGE FOR VIOLATION OF THIS INSTRUCTION.
3. THE OBSERVER WILL SUPERVISE TAKING OF ATTENDANCE OF PARTICIPANTS ON EACH DAY & WILL BE RESPONSIBLE FOR ENSURING THAT ONLY LEGITIMATE PARTICIPANTS ATTEND THE RBCW & WILL SIGN CERTIFICATE OF PARTICIPATION FOR ONLY ASSISTANT/ASSOCIATE/ADDITIONAL PROFESSOR & PROFESSOR.
4. If any participant misses any session, certificate will not be signed by observer & college will not issue the certificate until the participant attends the missed session when the said workshop is conducted again by the said college.

GOI Rules will be applicable for entitlement for travel and accommodation. For travel & booking of accommodation, services of NMC approved travel agent (given below) must be used.

Name : M/S Balmer & Lawrie & Co. Ltd.  
Contact Person : Sh. Om Prakash  
Mob No. : 9899604205  
E-mail : [prakash.o@balmerlawrie.com](mailto:prakash.o@balmerlawrie.com)

**NB:- Please note that as per GOI Regulations, distance travelled by Taxi should not exceed 100kms.**

Yours faithfully

(Dr. M. Rajalakshmi)

Chief Consultant, Academic Cell

Copy for information to:-

1. Dean/Principal, Burdwan Medical College, Burdwan - 713104; West Bengal. Off. 0342-2558641, 2558646; Fax: 0342-2558636; Email: [principal@burmed.org](mailto:principal@burmed.org); [burdwanmedicalcollege76@rediffmail.com](mailto:burdwanmedicalcollege76@rediffmail.com)
2. Accounts Officer, National Medical Commission, Pocket 14, Sector 8, Dwarka, Phase I, New Delhi-110077.
3. Guard File