



স্বাস্থ্য সেবা

Government of West Bengal

Department of Health and Family Welfare

Office of the Principal, Burdwan Medical College, Baburbag, Burdwan – 713104

Phone and Fax no- (0342)2665228

Mail ID- [burdwanmedicalcollege76@gmail.com](mailto:burdwanmedicalcollege76@gmail.com)

Memo No. BMC/ 3085

Date:- 10/12/21

**NOTICE INVITING TENDER**

In pursuance of the approval of the College Council of Burdwan Medical College, Purba Bardhaman dated on 08.11.2021 sealed Box Tender is hereby invited by the Principal, BMC from the Manufacturer/Bonafide Firms/Agencies for supply of under mentioned Equipments.

➤ **MANUAL ROTARY MICROTOME Machine, for PATHOLOGY Department of BMC**

Intending bidders are requested to download the tender documents from the website [www.burmed.org](http://www.burmed.org) & [www.wbhealth.gov.in](http://www.wbhealth.gov.in) on and from **16.12.2021**.

Sealed tenders should be reached to the office of the undersigned and drop into the Tender Box within **30.12.2021 up to 1:00 PM** except holidays. The same will be opened on **30.12.2021** at 2:00 p.m. at the office chamber of the Principal, BMC in presence of intending bidders or their authorised representatives.

The sealed tender document should be addressed to the Principal, Burdwan Medical College, Purba Bardhaman, superscribing:-

**MANUAL ROTARY MICROTOME Machine, for PATHOLOGY Department of BMC**

Price quoted should be for unit specified for delivery at the office of the undersigned. All risks to goods till the point of delivery shall be on the supplier. The quoted price should be inclusive of all charges. In absence of such charges it will be assumed that the rate is inclusive of all charges. It is obligatory to the selected supplier to supply as per order. In case of delay, unless extension of delivery is granted, @2% will be recovered as liquidated damage and in case of non-compliance of the order, the Security Deposit money will be forfeited.

SL	Details Program	Date of Programme
1	Place of Submission and Opening of Tender	O/o PRINCIPAL, Burdwan Medical College, Purba Bardhaman
1	Download of tender document from the above-mentioned website	On and from 16.12.2021
2	Last Date for submission	30.12.2021 up to 1:00 P.M.
3	Technical Bid Opening	30.12.2021 02:00 P.M.
4	Technical Bid Evaluation & Financial Bid Opening (Offline)	Later On

**Note:**

1. In case of any unscheduled holiday or on days of Bandh or natural calamity on the aforesaid dates, the next working day will be treated as scheduled / prescribed date for the same purpose.
2. The Tender Inviting Authority may change the venue of opening the Technical or Financial Bids in case of exigent circumstances like break down of communications link or conditions of force majeure.
3. The Tender Inviting Authority reserves the right to defer the date of opening of either Technical or Financial Proposal or both, if required.
4. The Tender Inviting Authority reserves the right to accept or reject the tender in part or full without mentioning any reason whatsoever. The undersigned also reserves the right to accept or reject the lowest rates quoted by the tenderers.

10/12/21

Principal

Burdwan Medical College  
Purba Bardhaman

Principal  
Burdwan Medical College  
BURDWAN

Copy forwarded for information 'and with the request to display the matter in your office notice board to:-

1. Director of Medical Education & Ex Officio Secretary, Govt. of west Bengal, Department of Health & Family Welfare, Swasthya Bhawan, GN-29, Sector-V, Salt Lake City, Kolkata-700091.
2. Medical Superintendent -cum -Vice-Principal, Burdwan Medical College & Hospital, Burdwan, Purba Bardhaman.
3. District Information Officer, NIC, Purba Bardhaman with request to upload the same in the official website of Purba Bardhaman District.
4. District Information and Cultural Officer, Purba Bardhaman with request to upload the same in the official website.
5. In-Charge, IT Cell, Department of Health & Family Welfare, Swasthya Bhawan, GN-29, Sector-V, Salt Lake City, Kolkata-700091 with request to upload the same in the department's website.

Principal  
Burdwan Medical College  
Purba Bardhaman

Terms & Condition

Principal  
Burdwan Medical College  
BURDWAN

1. The tender should be addressed to the Principal, Burdwan Medical College, Purba Bardhaman.
2. In case any changes of schedule for opening of Technical Bid or Financial Bid, in that case notification will be displayed in the office notice board of the undersigned in due course of time.
3. No tender will be considered if the same is not submitted in the Prescribed Schedule and any tender received after the deadline will be rejected.
4. The Tender Inviting Authority will have no responsibility for any kind postal delay for submission of Tender Documents.
5. Bidder has to be submitted their tender documents at their own cost which must be sealed and deposited at the schedule date and time as mentioned and the said tender will be opened by the Tender Committee in presence of the Bidder or their authorised representative.
6. The name and address should be mentioned on the sealed cover.
7. Each Bidder shall submit one bid and bidders who submit more than one bid for similar supply will be disqualified. Each item should be quoted in a single rate both in figure and words. The bidder himself or his authorized representative must be present at the time of opening of the quotation.
8. The bidding will be done on a two-bid method. The bidder should ensure that the technical bid is complete in all respects and contain the required enclosures sealed in a separate cover and price/ financial bid is sealed in a separate:-

**MANUAL ROTARY MICROTOME Machine, for PATHOLOGY Department of BMC**

Financial bid will be evaluated only after qualifying the technical specification/bid.

9. During the tender opening as above, the envelopes containing Technical Bid shall be opened first. The envelopes containing Price Tender/Financial Bid shall be signed by all committee members and kept unopened for opening at later date.
10. The rate should be quoted in Indian rupees (both in words & figures). Overwriting in the bidding papers will be treated as cancelled for that item.
11. Bidder may be blacklisted if the quality of articles is below the specific standard.
12. The authority reserves the right to accept or reject any tender and to cancel the bidding process and reject all tender within time prior to the award of contract without showing any reason thereof.
13. No complaint shall be entertained by the Tender Inviting Authority after the opening of financial bid.
14. The selected bidder should supply the items as and when required to the authority at his own expense. Transport cost or unloading charge will not be borne by authority. **The work order will be issued on the basis of requirements of articles.** The tender committee reserves the right to accept or reject any bid document or rate given against the articles without assigning any reason whatsoever.
15. The tender papers should be dropped under sealed envelope in the tender box kept in the office of the Principal, Burdwan Medical College, Baburbag, P.O- Rajbati, Purba Bardhaman, Pin-713104.

Principal  
Burdwan Medical College  
BURDWAN

16. **Earnest Money Deposit (EMD):-**

- (a) All tenders must be accompanied with EMD of Rs. 25,000/- (**Rupees. Twenty-Five Thousand**) only along with its bid.
- (b) The EMD should be submitted in form Demand Draft in favour of Principal, Burdwan Medical College, Purba Bardhaman payable at Burdwan.
- (c) **The EMD of all unsuccessful Tenderers shall be returned within 7 days.**
- (d) **The EMD of successful Tenderer shall be treated as Performance Security Deposit.**
- (e) The EMD will be forfeited, in case Tenderer withdraws its Tender during the validity of bids OR the successful bidder who fails to sign the contract agreement and fails to deposit the Performance Security Deposit within the stipulated time as mentioned under Para no.17.

17. **Performance Security Deposit and Award of Contract: -**

- (a) For the Successful Bidder, The EMD amount of Rs. 25,000.00(**Rupees. Twenty-Five Thousand**) only shall be converted as Performance Security Deposit.
- (b) The amount of Security Deposit will be kept in the office of the Principal, Burdwan Medical College, Purba Bardhaman.
- (c) The Security Deposit amount will be refunded without any interest after completion of tender period.
- (d) The successful tenderer or bidder will get Award of Contract.

18. **Period of Contract: -**The contract shall remain valid on and from December 2021 and shall continue up to 31<sup>st</sup> March,2022 or for such period as per direction of the Tender Inviting Authority.

19. **Documents to be Submitted along with the Tenders: -**The Tender must be sealed and completed all respects with copies of Income Tax PAN, GST Registration/ any Challan deposited in last six months from scheduled date of tender opening, Certificate of country of origin, Updated Trade Licence, Manufacturing License, Import License with validity (for importers), Manufacturer's guarantee, duly filled up Annexure.

20. **Quoted Rate: -** Rates should be quoted in Basic price in INR which includes 2 years on spot warranty **L1 will be selected based on basic prices.** After 2-year warranty CAMC for next 2(two) years will be quoted separately in serial order. Rates approved or accepted by the PRINCIPAL in favour of respective Firms shall remain valid and operative throughout the period of contract and no place for the price variation will be entertained. Rates must be quoted both in figures and in words with make & specification inclusive of all charges. Acceptance of lowest rate is not obligatory. The undersigned deserves the right to reject any or to accept any tender without assigning any reason thereof. No erasure, overwriting, mutilation will be entertained. If so; the rates will be treated as cancel. **Loading and unloading charges and any other charges should not be quoted separately. No Hidden Charges will be acceptable.**

21. **Cancellation of Contract: -**The PRINCIPAL (Tender Inviting Authority) shall be at liberty to terminate the contract after 15 (Fifteen) days' notice in case of the contract be found guilty of misconduct found or reported unsatisfactorily execution and the contractor shall not be entitle to claim any damage what so ever due to such termination.

- a) **Warranty: -** The Manufacturer should be able to provide service of Equipments across India within 24 Hrs. after receipt of break down report for the metro location and within 3 days for the non-metro located Instruments.
- b) Purchase reserves the right to subject the equipments for Independent evaluation of performance.
- c) Company will be responsible for Training of lab staff on operation of equipments.
- d) Manuals: Operation, maintenance and part list with detailed specifications must be provided in original.
- e) No extra charges will be allowed for transportation and no damamage will be given from this end during transportation.
- f) Successful bidders will be liable/bound to supply any particular items within stipulated time (ic. within 4 weeks from the issue of order) otherwise authority may cancel the contact of Tender without any further notification.

22. **Lowest bid is not the sole criteria for selection, quality of article is most important.**

23. The Rate should be quoted as per specification of the Tender as provided under Annexure- B. **Rate quoted for Lower Specification shall be treated as cancelled**

  
Principal

Burdwan Medical College, Burdwan  
Purba Bardhaman

Principal  
Burdwan Medical College  
BURDWAN



## **Submitting application for Tender Documents are as follows**

### **Technical Bid Statutory cover: -**

- a) Application for Tender.
- b) General Information about the Organization.
- c) Copy of Trade License.
- d) If Partnership Firm - Registered Partnership Deed, Registered Power Attorney, Trade License.
- e) Copy of IT Acknowledgment Receipt for last Assessment Year.
- f) Copy of GST Registration Certificate & Returns copies.
- h) Copy of PAN Card.
- i) Credential: Similar type of supply in Govt. or Semi Govt. Departments.
- j) Copy of Bank Details.

### **Financial Bid Statutory cover: -**

- a) Annexure- I

(Sms) 11/21/24

Principal  
Burdwan Medical College  
BURDWAN

**APPLICATION FOR TENDER**

(To be printed on Letter Head)

To  
Principal,  
Burdwan Medical College, Burdwan,  
Purba Bardhaman.

NIT No. \_\_\_\_\_/Equipment's/2021-2022, Dated:

Sir,

Having examined the NIT documents, I/we hereby like to state that I/we willfully accept all your terms and conditions and offer to execute the works / supply as per NIT number stated above. I/We also agree to remedy the defects after/during execution of the above work / supply in conformity with the conditions of contract.

Dated this \_\_\_\_\_ Day of \_\_\_\_\_, 2021.

Full name of applicant: \_\_\_\_\_

(in BLOCK Letter)

Signature: \_\_\_\_\_

In the capacity of: \_\_\_\_\_

Duly authorized to sign bids for & on behalf of (Name of Firm): \_\_\_\_\_ (In

block capitals or typed)

Office address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_ Pin \_\_\_\_\_

Telephone no(s) (office): \_\_\_\_\_

Mobile No: \_\_\_\_\_

Fax No(if any) \_\_\_\_\_

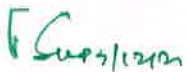
E mail ID: \_\_\_\_\_

[Signature]  
Principal  
Burdwan Medical College  
BURDWAN

**General Information about the Tenderer**

SL	Particulars	Details to be furnished	
<b>Details of the Tenderer (Organization)</b>			
1.	Name of the Firm / Organization		
2.	Name of the Owner / Proprietor		
3.	Address		
4.	Mobile No.	Email Id	
<b>Details of Authorized person (if any)</b>			
5.	Name		
6.	Address		
7.	Mobile no.	Email Id	
<b>Information about the Organization</b>			
8.	Valid Trade License No.		
9.	PAN No. of Firm / Organization or Owner / Proprietor		
10.	GST No.		
11.	Bank Account Number		
12.	Type of Account	Savings / Current / CC	
13.	Bank Branch Name and Address		
14.	Bank IFSC Code		

Date:-

  
Principal  
Burdwan Medical College  
BURDWAN

\_\_\_\_\_  
Signature & Seal of the Tenderer

ANNEXURE - A

# List of Required Equipment's

SL (1)	Name of the Equipments (2)	Rate per Piece (INR) excluding GST (3)	GST Amount (INR) (4)	Rate (Basic) per Piece(INR) including GST (5) = (3) + (4)
1.	MANUAL ROTARY MICROTOME Machine (as per Specification)			
2.	Cost of 1st Year CAMC (after Warranty Period)			
3.	Cost of 2 <sup>nd</sup> Year CAMC (after Warranty Period)			
<b>Total amount has been quoted</b>				


Rupees.(in

ward)

\_\_\_\_\_ (Including GST).  
\_\_\_\_\_

Date:-

\_\_\_\_\_  
Signature & Seal of the Tenderer

  
9/12/21  
Principal  
Burdwan Medical College  
BURDWAN

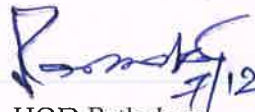
## Annexure- B

### Specification of “MANUAL ROTARY MICROTOME, for Pathology Department of BMCH”

<b><u>Specifications- The Instrument must have/must be :</u></b>	
1	<b>Designed for effortless manual sectioning via a counter-balanced, exceptionally smooth-running hand wheel.</b>
2	Instrument with X/Y specimen orientation
3	Fast exchange system for specimen clamps, both Universal Cassette Clamp & Standard Clamp
4	<b>Personalized User Selectable Coarse Feed wheel turn direction, either Clockwise or Anti-Clockwise to suit user's preference</b>
5	Retraction on/off function
6	Two mechanical trim steps at <b>10 µm, 50 µm: (50 µm coarse, 10 µm fine)</b>
7	<b>Blade holder for disposable blades—must be for both High &amp; Low Profile</b> with standard specimen clamp.
8	The object head with +/-8° X/Y orientation equipped with a fast specimen clamp exchange system for improved workflow.
9	Storage space on top of the instrument housing provides room for sectioning tools and accessories.
10	The instrument feature a low-maintenance micrometer feed system with backlash
11	Maintenance-free vertical cross-roller guides and horizontal specimen feed via precision cylinder guide system.
12	Distortion-resistant base plate ensure optimum overall stability.
13	The vertical stroke of 59 mm
14	Horizontal specimen travel range of 25 mm
15	Allow to section specimens up to a size of 50 mm x40 mm x 40 mm.
16	Ergonomically designed hand wheel grip.
17	<b>Hand wheel lockable in any position via brake lever attached to base plate</b>
18	<b>Lockable hand wheel in upper position via hand wheel grip.</b>
19	<i>Location conditions</i>
a.	Operating temperature range 10°C to 35°C
b.	Temperature range during storage 5°C to 55°C
c.	Relative humidity max. 80%, non-condensing
d.	Storage humidity < 80%
<b><u>Technical information</u></b>	
20	Section thickness setting range 0.5–60 µm
21	<i>Section thickness selection from 0.5–2 µm in 0.5 µm-steps</i>
a.	from 2–10 µm in 1 µm-steps
b.	from 10–20 µm in 2 µm-steps
c.	from 20–60 µm in 5 µm-steps
d.	Total horizontal specimen feed 25 mm
22	Vertical specimen stroke 59 mm
23	Specimen retraction ON/OFF
24	<b>Specimen orientation: Horizontal 8° &amp; Vertical 8° with Rotation ± 90°</b>
25	<b>Dimensions and weight should be lean &amp; compact—must occupy lean work space in lab</b>
27	Should have more than 60 installations in East India, with at least 25-30 installations in West Bengal, with 50% being in reputed Govt Institutions
28	Must be Imported Model with both European CE & USFDA Certified
29	Standard Warranty of 1 year must apply
30	Should have proven & dedicated Service Support only for East India, having dedicated company office in East with a team of factory-trained Company service engineers (at least 3 persons, Not of Distributors') headquartered in Kolkata/East India, for prompt support across the region.

K. Saha  
9/12/21

Principal  
Burdwan Medical College  
BURDWAN

  
 7/12/21  
 HOD, Pathology  
 Burdwan Medical College  
 Purba Bardhaman

**Professor & Head  
 Department of Pathology  
 Burdwan Medical College  
 Burdwan**